



Free Orchard and Hedgerow Packs Terms and Conditions

By applying for free orchard or hedgerow trees, applicants agree to the below terms and conditions.

Managing your Orchard project

You agree to:

- Take full responsibility for the planting and ongoing care of the trees to ensure their successful establishment.
- Complete the application to the best of your knowledge and include the necessary contact details and delivery information to ensure safe efficient delivery of your orchard or hedgerow pack.
- Ensure you have permission and space to plant your trees and hedgerow.
- Ensure you have assigned a member of staff to take responsibility for managing your Orchard project from receiving the tree packs and making sure they are planted and cared for (following guidance and advice available on The Tree Council website and core partners' The Orchard Project and Learning Through Landscapes.)
- Plan and engage your pupils in planting and caring for your trees and hedgerows.
- Share your experiences through capturing photos, and recording activities and sharing them via social media or the school's website (include #forcefornature)

Safeguarding

- Responsibility for safeguarding remains with the applicant school.
- You must follow your school's safeguarding policy and procedures when engaging with project activities.
- If involving volunteers, external advisors or anybody who is not a member of staff, applicant schools must obtain a basic Disclosure and Barring Services (DBS) check prior to engaging with the project.



Data protection

- We will treat your data with care
- We will process your data under the legal basis of legitimate interest as specified in UK-GDPR and other relevant data protection legislation
- We will only share the details you provide us with third parties if they are involved directly in the funding, delivery or monitoring of your Tree Council packs. This may include tree nurseries, contractors, couriers and sponsors. The Tree Council, or a nominated delivery partner, (for example, the tree nursery who is supplying your trees) may make contact with you directly in order to process your order.
- We will use your data only in the ways we outlined above and observe all UK-GDPR and other relevant data legislation.
- We will keep your data for up to 3 years. After this point we will destroy it.

Thank you for taking the time to read our terms and conditions. Please confirm that you have **read and agreed to comply with all the above conditions** by ticking the relevant box on the application form.